

**CITY OF NEWPORT, KY**  
**CAUCUS MEETING OF THE BOARD OF COMMISSIONERS**  
**October 2, 2017**  
**MINUTES**

**CALL TO ORDER / ROLL CALL FOR CAUCUS MEETING**

The caucus meeting was called to order by Mayor Peluso at 7:00 p.m. in the Multi-Purpose Room of the Newport Municipal Building at 998 Monmouth Street.

**In attendance** were: Commissioner Thomas Guidugli, Commissioner Frank Peluso, Commissioner Ken Rehtin, and Mayor Jerry Peluso. Absent: Commissioner Beth Fennell. Also in attendance were: City Manager Thomas Fromme, Assistant to the City Manager Larisa Sims, City Attorney Dan Braun, Police Chief Thomas Collins, Fire Chief Bill Darin, Community Liaison Bev Holiday, and City Clerk Amy Able.

**FUTURE AGENDA ITEMS / PROPOSED LEGISLATION / CITY BUSINESS**

**City Manager Updates / Discussion Items**

- There was a presentation on the Property Task Force.

**PUBLIC FORUM AND COMMENTS**

Anyone wishing to discuss any City service issue not on the agenda was invited to do so.

**ADJOURNMENT OF CAUCUS MEETING**

There being no further business, Commissioner Guidugli made a **motion to adjourn the caucus meeting**. Commissioner Rehtin offered a second to the motion. The Mayor asked for a roll call vote.

Commissioner Guidugli:	Yes	Commissioner Peluso:	Yes	
Commissioner Rehtin:	Yes	Mayor Peluso:	Yes	<b><u>Motion carried 4-0.</u></b>

The caucus meeting adjourned at 8:02 p.m.

Clerk's note: Minutes respectfully submitted in keeping with the direction and spirit of Newport Code of Ordinances § 30.025(E) and the requirements of KRS 61.835.

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Date Approved/Signed

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Jerry R. Peluso, Mayor

Attest:

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Amy B. Able, City Clerk

# Property Task Force

Caucus Meeting  
October 2, 2017



NEWPORT  
KENTUCKY

# Goals

- **To identify dilapidated and vacant properties**
- **To identify rental properties without a valid license**
- **To identify properties that generate multiple calls for the police**
- **To identify and collect delinquent property and occupational taxes**
- **To work with property owners to develop voluntary compliance of code requirements.**

# Delinquent Tax Collection / Vacant Property Identification

- **365 properties with varying levels of property tax delinquency**
- **Prioritization Process**
- **Notification Process**
- **Determine Resolution of Issues**

# Delinquent Occupational Fee/ Tangible Tax Collections

- **Negotiations currently underway for three cases**

# Delinquent Individual / Business Taxpayers

- **Must seek judgement against an individual for failure to pay**

# Identification of Properties Operating Without a Valid or Expired Rental License

- **Ensuring Rental License Compliance**

# Coordination with Police Department

- **Identifying hot spots for police runs**



# Foreclosure Program

- Lengthy Process
- Several properties currently in foreclosure
- Over 30 properties have been preliminarily identified as potential foreclosures

# Conclusion

Creation of the:

*Policies and Procedures Regarding Enforcement and Collection of Various Delinquent Taxes, Fees and Liens Including Provisions Regarding Abandoned and Vacant Properties*