

Request for Qualifications for:

Engineering and Design Services

City of Newport Riverfront Commons Bicycle and Pedestrian Corridor

General

The City of Newport is requesting qualification packages for professional services to perform the tasks specified in the following Scope of Services for the Newport Riverfront Commons Bicycle/Pedestrian Corridor Phase III project. Southbank Partners, of which Newport is a member, has created the Riverfront Commons Master Plan that describes the vision and conceptual design of an integrated multi-modal circulation and greenway linking the Northern Kentucky River cities. This project involves implementation of a segment of the master plan.

Requested services include (but are not limited to) the preparation of preliminary and final design and engineering; delineation of existing and required rights-of-way and easements; utility identification and coordination; construction plans; specifications; engineer's estimate; permitting assistance, and construction administration.

The responses should contain the firm's qualifications, the team members who will work on this project, along with their qualifications and résumés. Submit six (6) copies of the Response For Qualifications (RFQ) on or before Wednesday, May 25, 2016 at 2:00 p.m. local time, at which point they will be opened and reviewed in the City Building's Multi-Purpose Room, 1st Floor of 998 Monmouth Street, Newport, KY 41071. All proposals must be sealed, submitted via mail/courier or hand delivery, clearly marked "Response to Riverwalk Improvement RFQ" and shall be addressed to the City of Newport, ATTN: City Clerk Amy Able, 998 Monmouth Street, Newport, KY 41071.

All questions and clarifications regarding the RFQ shall be submitted to Jack Moreland at 859.655.7700, or via e-mail to jmoreland@southbankpartners.com. The deadline for submitting questions is Monday, May 23, 2016, 2:00 p.m.

Overview

The City of Newport is located in northern Campbell, County, Kentucky, at the confluence of the Licking River and the Ohio River, directly across the Ohio River from Cincinnati, Ohio. Newport, Kentucky occupies a land area of 3.5 square miles and serves a population of approximately 17,000.

The Newport Riverfront Bicycle/Pedestrian Corridor Phase III project is funded through a \$1,097,427 federal SNK Grant. Total funding for Phase III of the project approximately \$1,316,912.

The purpose of the grant is to develop bicycle/pedestrian corridor improvements along Newport's Riverboat Row scenic byway. The Newport Riverfront Commons Bicycle/Pedestrian Corridor project will provide an east-west corridor connecting the cities of Covington, KY and Bellevue, KY. It will combine sidewalks, shared road and dedicated shared -use trail components thus:

- Increasing bicycle/pedestrian commuting in Newport and the region,
- Helping address air quality issues in the region, and
- Helping lessen congestion on KY 8 between Rivera and the Taylor-Southgate Bridge.
- A handicap ramp to connecting the top of the Newport Flood Levee to Riverboat Row.
- A pedestrian bridge connecting the Taylor Southgate Bridge with the top of the earthen Levee just behind the Aquarium complex.
- A pedestrian bridge connecting the Taylor Southgate bridge with the top of the earthen levee just west of the Taylor Southgate Bridge.
- Permanent lighting for each Bridge and the handicapped ramp.

Scope of Work

The design services covered by this agreement will be for Phase III of the Newport Section of the Riverfront Commons trail, establishing critical connections between existing facilities. The waterfront improvements should respond to the Riverfront Commons Master Plan and be designed to the guidelines outlined in the Riverfront Commons Design Guidelines.

Engineering & Design also includes, but is not limited to the following items:

- Provide preliminary schematic level alignments for improvements described in the overview
- Identify all public and private utilities that will be affected by construction of the project
- Develop design guidelines for signage, street furniture, lighting etc., for the Newport section of Riverfront Commons that are consistent with other segments of Riverfront Commons
- Develop-Design documents for Phase III components of the project to meet the project's goals and objectives within the budget
- Develop-Construction Documents, project manual, opinion of probable construction costs and bidding assistance on the project
- Assist the City with bidding and award of the construction contract
- Provide Construction Administration Services through completion of the project

The successful firm must demonstrate experience in the following design disciplines on relevant projects:

- Surveying / Photogrammetry
- Civil Engineering
- Structural Engineering
- Electrical Engineering
- Geotechnical Engineering
- Landscape Architecture
- Waterfront Structural Engineering in Floodplains
- Cost Estimating in a Marine Environment

Submittals and Basis of Award

The firm's submission shall be in sufficient detail to provide the City of Newport with the following information:

1. Firm and Individual Qualifications
 - . Number of Years Firm in Business
 - . Project Staff Experience on Similar Projects
 - . Firm and Staff Experience on Similar Projects
2. Résumés
3. Project Understanding Approach and Schedule
4. Capacity to Perform the Work, Size, Availability, and Location of Project Team
5. References
 - . The names of three recent communities for which the firm has provided assistance for projects of similar size and complexity
 - . Contact person and telephone number for the projects described

The City wants to ensure that minority businesses have the opportunity to participate in the performance of the contract in whole or in part. The proposers should take all necessary and reasonable steps to ensure that minority businesses have the opportunity to compete for and perform contracts. The City has established a goal of 5% for minority participation for the design phase of this project.

Award of the contract shall be made based on the qualifications of the firm and its key personnel, including number and success of projects the firm has implemented which are of similar size and nature; the qualifications and experience of the firm's employees who will be assigned to this project, the firm's approach to the project scope and schedule; the inclusion of minority businesses in the scope of work. The City will weigh all factors from each Respondent and shall be the sole judge as to the relative merits of each Respondent.

Evaluation Breakdown

Waterfront Project Experience	20 Points
Regional	
National	
Shoreline / Riverbank Stabilization Experience	15 Points
Design Team History of Collaboration	15 Points
Pre-Qualified Pedestrian & Bicycle Facility Planning & Design with the KY Cabinet	15 Points
Experience with modifying USACE Levee & Flood Structures	15 Points
Primary Consultant Office Located in the Commonwealth of KY	10 Points
Waterfront Park & Open Space Experience	10 Points