



**NEWPORT TREE BOARD
REGULAR MEETING MINUTES
MARCH 18, 2025 @ 4:00 P.M.**

Newport Municipal Building, 998 Monmouth Street, 1st Floor Multi-Purpose Room
The public can access the meeting through the live stream on
Facebook.com/City of Newport, Ky or YouTube / City of Newport, Ky

A regular meeting of the Newport Tree Board was held on Tuesday, March 18, 2025, @ 4:00 p.m. at the Newport Municipal Complex 998 Monmouth Street Newport, KY.

Board Members Present:

- Caitlin McBee
- Don Spaulding
- Neal Connor
- Brant Owens

Board Members Absent:

- Kevin Broghamer

City of Newport Members:

- City Attorney – Michael Woloshin
- City Arborist – Cassandra Homan
- Public Works Director – Ray Ebert
- Zoning Administrator – Jessica Bolton
- Legal Administrative Assistant – Rosemary Williams

Speakers Sworn in by Attorney Michael Woloshin

Approval of Minutes:

- A motion made by Neal Connor, seconded by Don Spaulding, to approve the Regular Meeting minutes from October 8, 2024, motion carried 4-0.

Public Hearing:**NTB-25-01:**

- City Arborist – Cassandra Homan
- Location: Throughout the City of Newport
- Request: Various trees be removed throughout the City of Newport

Comments:

- Cassandra Homan presented a list to the board compiled from best management practices, urban forestry standards, major risk injury inspections, and an inventory update in one zone, which is then put out for bid.
- Camille Lauth, a resident at 307 Overton Street, stated that she does not think the tree needs to be cut down.
- Bill Ritley, a resident at 735 Overton Street, thinks that a second arborist should look at the tree.
- Neal Hensley, a resident of 524 East 3rd Street near Mansion Hill Park, questioned whether the whole row of trees or just the one by her house would be removed.
- Marsha Lance, a resident of 922 Washington Ave., stated that the tree by her house needs to be removed.

Approval:

A motion made by Brant Owens, seconded by Caitlin McBee, to approve **Case – NTB-25-01**

All trees on the list except 733 Park Avenue and 307 Overton Street are to be removed. Another arborist will provide a second opinion for 733 Park Avenue and 307 Overton Street.

Roll Call Vote: 4-0 motion carried.

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Brant Owens (Yes)

NTB-25-02

- Applicant: James Englert
- Location: 708 Washington Ave.
- Request: Removal of the tree and replacement with another tree.

Comments:

- The applicant stated he would like his tree removed.

Approval:

A motion made by Neal Connor, seconded by Don Spaulding, to approve Case –NTB-25-02 for removing the tree from 708 Washington Ave.

Roll Call Vote: 4-0 motion carried,

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connor (Yes)
- Brant Owens (Yes)

NTB-25-03:

- Applicant: Bobby Woolwine
- Location: Forth & Monmouth Street
- Request: Remove and replace the tree at the corner of Fourth and Monmouth Street

Case – NTB-25-03 Tabled 4-0 Applicant Absent:

Attorney Michael Woloshin required this case to be tabled until the next meeting so that the applicant could be present.

Roll Call Vote 4-0 motion carried.

- Caitlin McBee (Yes)
- Don Spaulding (Yes)
- Neal Connpr (Yes)
- Brant Owens (Yes)

Adjournment:

A motion made by Brant Owens, seconded by Caitlin McBee, to adjourn the meeting at approximately 5:03 p.m. Motion carried- so ordered.

Approved: _____
Brant Owens, Chairperson

Date: _____

Attest: _____
Tiffany Myers, City Clerk

Minutes Prepared by: _____
Rosemary Williams