



**NEWPORT TREE BOARD
REGULAR MEETING OF THE TREE BOARD
October 9, 2025 Minutes**

CALL TO ORDER:

Tree Board Chair Brant Owens called a regular meeting to order on October 9, 2025, at 4:01 p.m. in the Multipurpose Room of the Newport Municipal Building at 998 Monmouth Street.

IN ATTENDANCE:

Commission members present were Don Spaulding, Neal Connor, Brant Owens, and Kevin Broghamer. Michael Woloshin, Assistant City Attorney, Jessica Bolton, Zoning Administrator, Ray Ebert, Public Works Director, Cassandra Homan, City Arborist. The meeting was held in person in conjunction with a live stream on Newport's YouTube page.

APPROVAL OF MINUTES:

- A motion made by Don Spaulding, seconded by Kevin Broghamer, to approve the September 11th, 2025, minutes, motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

PUBLIC HEARING ITEMS:

NTB-25-20:

Application to remove the tree located at 403 Forrest Street.

Comments:

Cassandra Homan, City arborist, presented findings.

A motion made by Neal Connor, seconded by Kevin Broghamer, to approve case number NTB-25-20, removal of the tree located at 403 Forrest Street, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

**NTB-25-21**

Application to remove the tree located at 722 E 8th Street.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Neal Connor, seconded by Kevin Don Spaulding, to approve case number NTB-25-21, removal of the tree located at 722 E 8th St, Newport, KY. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-22:

Application to remove the tree located at 121 E 3rd Street.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-22, removal of the tree located at 121 E 3rd Street, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-23:

Application to remove the tree located at 1006 York Street.

Motion made by Don Spaulding, seconded by Neal Connor, to approve case number NTB-25-23, removal of the tree located at 1006 York St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

**Roll Call:**

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-24:

Application to remove the tree located at 1001 Central Ave.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-19, removal of the tree located at 1001 Central Ave, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-25:

Application to remove the tree located at 846 Saratoga Street.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Don Spaulding, seconded by Neal Connor, to approve case number NTB-25-25, removal of the tree located at 846 Saratoga St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-26:

Application to remove the tree located at 306 E 4th Street.



Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-26, removal of the tree located at 306 E 4th St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-27:

Application to remove the tree located at 321 E 3rd Street.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Neal Connor, seconded by Kevin Broghamer, to approve case number NTB-25-27, removal of the tree located at 321 E 3rd St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-28:

Application to remove the tree located at 845 Monroe Street.

Comments:

Cassandra Homan, City arborist, presented findings.

Motion made by Kevin Broghamer, seconded by Don Spaulding, to approve case number NTB-25-28, removal of the tree located at 845 Monroe St, Newport, Ky. Based on evidence and testimony presented during this hearing, the board has found that the proposed tree removal is in conformance with the intent of the regulations. Additionally, the removal will preserve, not harm the public safety and welfare, and will not injure the essential character of the neighborhood. Motion carried 4-0, so ordered.



Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

NTB-25-29:

Application to remove the tree located at 813 Park Ave.

Comments:

Cassandra Homan, City arborist, presented findings. Michael Woloshin, Assistant City Attorney, recommended tabling this case because one member did not receive all pertinent information.

Motion made by Brant Owens, seconded by Neal Connor, to table case number NTB-25-29, removal of the tree located at 813 Park Ave, Newport, Ky. Motion carried 4- 0, so ordered.

Roll Call:

Don Spaulding	Yes
Neal Connor	Yes
Kevin Broghamer	Yes
Brant Owens	Yes

ADJOURNMENT:

Motion made by Neal Connor, seconded by Kevin Broghamer, to adjourn the meeting at approximately 4:30 p.m. Motion carried 4-0-so ordered.

Respectfully submitted,
Jessica Bolton

Date Approved

Brant Owens, Chair

Attest:

Tiffany Myers, City Clerk