



CITY OF NEWPORT
DEPARTMENT OF FINANCE & ADMINISTRATION
LICENSE DIVISION

www.NewportKy.Gov

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CN-5

GENERAL CONTRACTORS LIST OF SUB-CONTRACTORS

GENERAL CONTRACTOR INFORMATION:

COMPANY:	_____	EMAIL:	_____
CONTACT PERSON:	_____	PHONE:	() _____
STREET	_____	CITY	_____
STATE	_____	ZIP	_____
PROJECT NAME & LOCATION: _____			
DATE THE PROJECT IS INTENDING TO START: _____			
SIGNED: _____		DATE: ____ / ____ / ____	

SUB-CONTRACTOR INFORMATION # 1:

COMPANY:	_____	EMAIL:	_____
CONTACT PERSON:	_____	PHONE:	() _____
STREET	_____	CITY	_____
STATE	_____	ZIP	_____
AMOUNT OF CONTRACT FOR LISTED PROJECT:			
\$ _____	X 0.0035 =	\$ _____	OR \$75.00 Minimum Fee-which-ever is <u>GREATER</u> *
CONTRACT		CITY FEE	

SUB-CONTRACTOR INFORMATION # 2:

COMPANY:	_____	EMAIL:	_____
CONTACT PERSON:	_____	PHONE:	() _____
STREET	_____	CITY	_____
STATE	_____	ZIP	_____
AMOUNT OF CONTRACT FOR LISTED PROJECT:			
\$ _____	X 0.0035 =	\$ _____	OR \$75.00 Minimum Fee-which-ever is <u>GREATER</u> *
CONTRACT		CITY FEE	

SUB-CONTRACTOR INFORMATION # 3:

COMPANY:	_____	EMAIL:	_____
CONTACT PERSON:	_____	PHONE:	() _____
STREET	_____	CITY	_____
STATE	_____	ZIP	_____
AMOUNT OF CONTRACT FOR LISTED PROJECT:			
\$ _____	X 0.0035 =	\$ _____	OR \$75.00 Minimum Fee-which-ever is <u>GREATER</u> *
CONTRACT		CITY FEE	

REQUIREMENTS:

* USE FORM CN-2 FOR NEW ACCOUNTS, FORM CN-16 FOR RENEWAL OF EXISTING ACCOUNTS &
CN-16P FOR EXISTING ACCOUNTS WITH PROJECTS OVER \$50,000-PREPAYMENT IS REQUIRED

PAYROLL WITHHOLDING OF 2.5% IS REQUIRED ON ALL WAGES EARNED IN THE CITY OF NEWPORT.

ALL 1099 LABOR, WHETHER IT IS A COMPANY OR INDIVIDUAL, IS REQUIRED TO BE LICENSED IN THE CITY OF NEWPORT.

NO BUILDING OR ZONING PERMITS WILL BE ISSUED TO ANY PERSON OR BUSINESS UNTIL ALL INDEPENDENT CONTRACTORS OR SUB-CONTRACTORS HAVE BEEN IDENTIFIED AND LICENSED. USING UNLICENSED SUB-CONTRACTORS CAN RESULT IN THE TEMPORARY SUSPENSION OR PERMANENT REVOCATION OF ANY PERMIT.